

Minutes Of Meeting: 1.Governing Body

			Summary		
Meeting Topic	Governing Boa	rd Meeting: Proc	eeding of Governing	Meeting on 18-05-201	8
Date :	18-05-2018	From:	4:30 pm	To:	5:30 pm
Location :	JW Marriot H Bangalore, Co			Duration :	60 Minutes

SI No.	Name	Profile	Category
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management
3.	Vivek Garg	Director, ISME	Management
4.	Tanuj Garg	Director, ISME	Management
5.	Pallavi Jain Garg	Director, ISME	Management
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member
7.	Dr Swaroop Reddy	Dean, ISME	Dean, Senior Administrative Staff
8.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist
9.	Kiran Kumar K V	Principal	Member Secretary



10.	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist	
11.	Dr. Devaraju J T	Professor, Department of Electronic Science, Bangalore University	Nominated by the University Nominated by the University	
12	Dr. Kodanda Rama	Professor, Department of Social Work, Bangalore University		

- ✓ Prof. Nitin Garg invited all the participants and gave agenda of meeting.
- ✓ Introduction of new board members: Dr. Anand K Joshi
- ✓ Prof. Nitin Garg explained extensive process of curriculum development and the approval of Curriculum through Subject Matter Expert for value added programmes.
- ✓ Prof. Nitin Garg discussed about the approval process of BBA+LLB integrated course.
- ✓ Prof. Nitin Garg discussed the status of Research centre with Mysore University and the process of first phase of inspection.
- ✓ Prof. Nitin Garg explained the need for Bangalore University MBA affiliation, as the feedback from the prospective students towards joining MBA after BBA.
- ✓ Mr. Vivek Garg board member shared a view that Bangalore University is not in top list of NIRF ranking and suggested to start international training program.
- ✓ Prof. Nitin Garg presented new stringent policy for students discipline include: minimum 75% attendance, stringent examination rules, continuous monitoring of student performance and the stringent measure to student with poor academic performance.
- ✓ Dr. Anand Joshi board member suggested introducing make up examination, process of grading and differentiation of makeup exam to supplementary examination.
- ✓ Dr. Shyam Prasad board member suggested being a part of NHRD B School Survey, which gives visibility.
- ✓ Prof. Nitin Garg updated the infrastructure development, which include construction of new Academic block and expansion of Hostel facility from capacity of 120 to 240 students.
- ✓ Mr. K G Garg Chairman spoke about the contribution of ISME faculties and Staff members towards
 the success of institute and requested involvement of all the Board members in all aspects of ISME.
- Mr. Chandramouli suggested to include industry connect in agenda point and suggestion on sectoral approach to curriculum.



- ✓ Dr. Shyam Prasad board member suggested forming various sub committees to enhance the effectiveness through regular monitoring mechanism.
- ✓ Mr. Vivek Garg suggested creating Strategic plan for the period of 3 to 5 years. Also suggested to involve the students in CSR and other activities, which builds students leadership as well as responsible citizen.
- ✓ Mr. Chandramouli suggested conducting goal-setting workshop for ISME regular management.
- ✓ Meeting ended with thank you from Mr. Nitin to all the participants.

Item	Category	Item Description	Resolutions	Next Steps/Responsibilities
1	Committees/Rules & Regulations	*Academic rules and regulations *Committee appointment * Updated Quality manual and procedures * Employee manual * Code of conduct and Academic regulations.	Approved	Steps Kesponsibilities
3	Corrective/Preventive actions	* Review of corrective actions * Review of complaint regards to hostel issues. * New discipline and safety of girls policy	Approved	* Suggested to monitor food quality and menu by committee *Suggested to implement new guidelines for hostel.
4	Results of internal audits	* Approval for internal audit committee IQAC	Approved	
5	Budget	*Budget presented for the Academic Year 2018-19	Reviewed and Approved	Board suggested budget for Corporate research, goal setting workshop and Exploring industry connect.
6	Expenditure	* Allocation of expenses to Student activities, Faculty development, Library, Research, Consultancy, infrastructure and Extension activity	Approved	
7	Admissions * Review of admission criteria * Review admission records		Approved	* Suggested to increase promotion in Bengaluru for more local students.
8	Faculty Development/ Performance	* Implementation of Annual faculty and staff performance. *Approval to conduct one International conference	Approved	Suggested to give more weightage to Research.
9	Student Affairs	* Introduction of Co- Curriculum/Extra Curricular activities every Monday.	Approved	



		* For 2 nd year clubs: Marketing/HR/E- Cell/Finance * For 1 st Year Clubs: Sports/Literary/Social/Acade mic/E-Cell s	
10	Infrastructure	* Hostel additional facility expenses. * To develop infrastructure of BBA+LLB and Research centre from Mysore University.	





Minutes Of Meeting

			Summary		
Meeting Topic	Governing Boar	rd Meeting: Pro	oceeding of Governing	Meeting on 15 TH Nov 2	2018
Date :	15-11-2018	From:	4:30 pm	To:	5:30 pm
Location :	ISME Campu			Duration	60 Minutes

SI No.	Name	Profile	Category	
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management	
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management	
3.	Vivek Garg	Director, ISME	Management	
4.	Tanuj Garg	Director, ISME	Management	
5.	Pallavi Jain Garg	Director, ISME	Management	
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member	
7.	Dr Swaroop Reddy	Dean, ISME	Dean, Senior Administrative Staff	
8.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist	
9.	Kiran Kumar K V	Principal	Member Secretary	
10	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist	
11	Dr. Devaraju J T	Professor, Department of Electronic Science, Bangalore	Nominated by the University	



	University		
12	Dr. Kodanda Rama	Professor, Department of Social Work, Bangalore University	Nominated by the University

- ✓ Prof. Nitin Garg invited all the participants and gave agenda of meeting.
- ✓ The Board reviewed the performance of Faculty , dicussed on Strategic plans , Inspected IQAC documents .
- ✓ The Board discussed on Strategies related to Financial Invested for the next academic year.
- ✓ Prof. Nitin Garg discussed the status of Research centre .
- ✓ Dr. Shyam Prasad board member suggested on collaborations .
- ✓ Dr Devaraju J T explained on changes in curriculum at BU
- ✓ Dr. Devaraju J T suggested on selection of elective papers for students .
- ✓ Nitin Garg reviewed policy for students
- ✓ Dr. Anand Joshi board member suggested introducing robust mentoring program.
- ✓ Prof. Nitin Garg updated the infrastructure development, which include construction of new Academic block and expansion of Hostel facility from capacity of 120 to 240 students.
- ✓ Mr. K G Garg Chairman spoke about the contribution of ISME faculties and Staff members towards
 the success of institute and requested involvement of all the Board members in all aspects of ISME.
- ✓ Mr. Chandramouli suggested to include industry connect in agenda point and suggestion on sectoral approach to curriculum.
- ✓ Dr. Shyam Prasad board member suggested forming various sub committees to enhance the effectiveness through regular monitoring mechanism.
- ✓ Mr. Vivek Garg suggested creating Strategic plan for the period of 3 to 5 years. Also suggested to involve the students in CSR and other activities, which builds students leadership as well as responsible citizen.
- ✓ Mr. Chandramouli suggested conducting goal-setting workshop for ISME regular management.
- ✓ Meeting ended with thank you from Mr. Nitin to all the participants.



Minutes Of Meeting

			Summary		
Meeting Topic	Governing Boar	rd Meeting: Pro	oceedings of Governin	g Body Meeting held	on 3 rd May 2019
Date :	03-05-2019	From:	09:30 am	To:	01:30 pm
Location :	Board Room, IS Bangalore.	SME Campus		Duration :	4 Hours

SI No.	Name	Profile	Category
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management
3.	Vivek Garg	Director, ISME	Management
4.	Tanuj Garg	Director, ISME	Management
5.	Pallavi Jain Garg	Director, ISME	Management
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member
7.	Dr.Rony Kurien	Dean, ISME	Dean, Senior Administrative Staff
8.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist
9.	Kiran Kumar K V	Principal	Member Secretary
10.	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist



11. Dr. Devaraju J T		Professor, Department of Electronic Science, Bangalore University	Nominated by the University
12.	Dr. Kodanda Rama	Professor, Department of Social Work, Bangalore University	Nominated by the University

- Mr. Nitin Garg Director called the meeting to order and formally welcomed all the participants to the meeting of the Governing Board.
- ✓ All the Faculty and Head of the Departments were introduced to the Board Members.
- Mr. Nitin Garg discussed on the agenda points which included the following; policy review and updates on various department activities
- ✓ Mr. Nitin Garg proposed the ratification of recruitment of the new Faculty and Non-Teaching staff.
- ✓ Mr. Nitin Garg discussed the need for rephrasing of Vision/Mission statement
- Mr. K G Garg discussed the clarification on elements of International in Objectives and other Board members suggested the importance of accreditation, tie ups to align with internationalisation.
- ✓ Dr. Anand Joshi discussed the 5 essential attributes of top colleges to define internationalisation which include; 10% of the curriculum includes the concept of Internationalisation, 10% of Faculty/Visiting Faculty from Foreign Universities, International Accreditation
- ✓ Dr. Anand Joshi also suggested that ISME should build a 5 year and 10 year road map for the organisation.
- ✓ Ms. Pallavi Jain suggested discussing with faculty regarding the execution of a plan for long term
 and short term objectives of the Institute.
- ✓ Dr. Shyam Prasad suggested staying relevant through management efforts.
- Mr. Nitin Garg explained about the plan of action on internationalisation through a different angle, cross cultural, and multiple revenue models to fill the gaps.
- Mr. Nitin Garg introduced the Curriculum Development Committee formally, though it was functioning.
- ✓ Dr. Shyam Prasad discussed the process of Introducing value added courses, changes in curriculum and session plan format
- ✓ Mr. Chandramouli suggested to introduce the managerial and professional skill development courses.
- Mr. Kiran Kumar suggested the use of embedded technology and digital delivery and also suggested to use Grammarly and Turnitin software to build the effective communication among students community.

- Mr. Vivek Garg suggested conducting a bridge course for students to understand basic management and concepts in Finance, Marketing and Statistics.
- Mr. Nitin Garg discussed on BBA calendar of events and students activities calendar.
- Mr. Nitin Garg also explained the new Students Clubs and Labs for overall student's development as well as the Fitness program for students twice in a week by professional trainers in ISME campus between 04:45 pm to 05:45 pm. The Fitness program will ensure Flexibility, Strength and Endurance of Students.
- ✓ Mr. Nitin Garg discussed the changes in the Committee for Approval.
- ✓ Mr. Kiran Kumar suggested the monitoring of Anti Sexual Harassment Committee to the Internal Compliance committee and also suggested that the Committee should consists of; Senior Faculty, Students representative and External nominee.
- Mr. Chandramouli emphasised on Faculty Development and Staff improvement program.
- ✓ All the board members discussed on the Governing of administration, close working among Committees, Compliance on various activities, accountability and responsibilities.
- ✓ Mr. Nitin Garg discussed on the IQAC audit observation at ISME
- Mr. Nitin Garg proposed changes in rules and regulation in attendance, punitive action against students and other academic requirement points.
- √ Various board members brainstormed on introduction of fundamental courses with integrated courses from Bangalore University or AICTE approved courses.
- Mr. Nitin Garg proposed the introduction of BCom from Bangalore University.
- ✓ Mr. Nitin Garg discussed the infrastructure requirement and estimated cost of new infrastructure development.
- ✓ Mr. K G Garg suggested points on improving institutional development which included; quality of students, curriculum with good standard, improving faculty strength, placement with improvement in annual package, role of HOD/Dean to build industry interaction which assists in consultancy, placement and funded research.
- ✓ Mr. Kiran Kumar suggested an Enhancement of faculty delivery through academic rigor, continuous improvement, innovation in placement and creating Entrepreneurship capabilities among students.
- Mr. Chandramouli suggested that ISME include more experiential learning for faculty through communication and networking.
- ✓ Dr. Anand Joshi suggested to use faculty strength in identifying areas of Sponsored research and consultancy services.
- ✓ Dr. Rony Kurien discussed on the plan of action to improve the Student's Admission, Placement packages and Student's preparedness.

- Mr. Nitin Garg updated on students admission, new initiatives and the plan of action for PhD of Mysore University.
- ✓ Mr. Vivek mentioned about Visibility for ISME by display of achievement of students with Photographs in prominent places and social media.

Policy and Approvals:

Item	Category	Item Description	Resolutions	Next Steps/Responsibilities
1	Accreditation/New Program	* Proposed to introduce BCom - 60 seats, BCom (Hons) - 60 seats and MBA - 60 seats of Bangalore University * Proposed to participate in NIRF ranking and apply for AACSB accreditation process	Approved	* Suggested to go for SAQS accreditation to get international students from SAARC countries
2	Committees/Rules & Regulations	*Proposed changes in Academic rules and regulations * Committee appointment	Reviewed and Approved	* Suggested to change Anti Sexual Harassment committee to Internal Compliance committee with composition as per statutory requirements
3	Corrective/Preventive actions	* Review of corrective action	Approved	
4	Results of internal audits	* IQAC audit observation	Approved	
5	Expenditure	To be presented in the next update		
6	Admissions	* Review of admission criteria * Review admission records	Approved	
7	Consultancy/Training	*Action plan for improvement in Consultancy/Training and external affairs	approved	* Suggested to improve consultancy to make more revenue. Each faculty should be responsible for 2 -3 consultancy assignments *To concentrate on consulting / trainings with large organisations
8	Faculty Development/	* Review of Annual faculty and staff performance.	Approved	* Suggested to have more faculty development activities



	Performance	*Approval to conduct one International conference	
9	Student Affairs	* Proposed changes in student affairs Clubs: Communication, Literary club, Entrepreneurship and CSR Labs: Marketing, HR, Finance and Analytics Committee: Cultural, Hostel, Admission and Placement Compulsory fitness program	Approved
10	Infrastructure	* Proposed construction of building 2 more floor at the cost of 2.5 crores	Approved
11	Stakeholders Meeting	* Industry experts and Subject Matter Expert meetings.	Approved





Minutes Of Meeting

			Summary		
Meeting Topic Governing Board Meeting: Proceedings of Governing Body					on 24-10-2019
Date :	24-10-2019	From:	09:30 am	To:	01:30 pm
Location :	Board Room, IS Bangalore.	SME Campus		Duration :	4 Hours

SI No.	Name	Profile	Category		
1.	K G Garg	K G Garg Founder & Chairman, NVT Trust			
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management		
3.	Vivek Garg	Director, ISME	Management		
4.	Tanuj Garg	Director, ISME	Management		
5.	Pallavi Jain Garg	Director, ISME	Management		
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member		
7.	Dr.Rony Kurien	Dean, ISME	Dean, Senior Administrative Staff		
8.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist		
9.	. Kiran Kumar K V	Principal	Member Secretary		
10.	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist		
11.	Dr. Devaraju J T	Professor, Department of Electronic Science, Bangalore University	Nominated by the University		
12.	Dr. Kodanda Rama	Professor, Department of Social Work, Bangalore University	Nominated by the University		



- Mr. Nitin Garg Director called the meeting to order and formally welcomed all the participants to the meeting of the Governing Board.
- ✓ All the Faculty and Head of the Departments were introduced to the Board Members.
- ✓ Mr. Nitin Garg discussed on the agenda.
- ✓ Dr. Anand Joshi reviewed 5 year and 10 year road map for the organisation.
- ✓ Ms. Pallavi Jain reviewed execution plan for long term and short term objectives of the Institute.
- ✓ Mr. Nitin Garg explained about the plan of action on collaborative Initiates.
- ✓ Dr. Shyam Prasad reviewed the progress of Guest lectures and value added programs
- ✓ Mr. Chandramouli reviewed managerial and professional skill development courses.
- ✓ Mr. Nitin Garg reviewed IQAC meeting report.
- ✓ Mr. Chandramouli reviewed experiential learning for students.





Minutes Of Meeting

			Summary		
Meeting Topic	Governing Boo May 2020	rd Meeting: P	roceedings of Gov	erning Body Meetin	ng held on 25 th
Date :	25-05-2020	From:	09:30 am	To:	12:30 pm
Location :	Board Room, I. Bangalore.	SME Campus		Duration :	3 Hours

SI No.	Name	Profile	Category	
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management	
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management	
3.	Vivek Garg	Director, ISME	Management	
4.	Tanuj Garg	Director, ISME	Management	
5.	Pallavi Jain Garg	Director, ISME	Management	
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member	
7.	Kiran Kumar K V	Senior Coordinator	Faculty Member	
8.	Dr.Rony Kurien	Dean, ISME	Dean, Senior Administrative Staff	
9.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist	
10.	10. Rema Viswanathan Principal		Member Secretary	
11.	Dr. Anand K Joshi	Or. Anand K Joshi Ex-Founder Vice Chancellor, CMR University		
12.	Dr. Sudhakara H	Member of the Syndicate, No. 402, Indwin Ecstacy, Opp Church,	Nominated by the University	

	G B Palya Main Road, Hongasandra, Bangalore -68	
13. Dr. Ashok D Hanjagi	Professor, Department of Geography, Bangalore University, Bangalore - 56	Nominated by the University

- ✓ Dr Rony Kurien Dean called the meeting to order and formally welcomed all the participants to the meeting of the Governing Board.
- ✓ Dr. Rony Kurien discussed the agenda points and requested for approval of previous Minutes of Meeting.
- ✓ Dr. Rony Kurien proposed the ratification of recruitment of the new Faculty and Non-Teaching staff.
 He also discussed the faculty and staff exit during the last 6 months.
- ✓ Dr. Rony Kurien discussed visibility of ISME in the Academic field in terms of Research and connect with Corporates.
- Mr. Vivek Garg discussed the Faculty exit, diversity in faculty, raising bar in faculty recruitment, location parameters in Staff/ Faculty recruitment.
- ✓ Mr. Nitin Garg explained hiring policy of ISME and main criteria being Corporate Experience and teaching experience while selecting Faculty.
- ✓ Dr. Anand Joshi discussed the AICTE expectation in recruitment of Faculty; 1/3-Academics, 1/3-Industry and 1/3- Practitioners and how it contributes to /intellectual, research, sponsored research and consultancy.
- ✓ Dr. Rony Kurien discussed about the industry interaction and practicing professionals involved in ISME activities through Visiting/ Guest lectures.
- ✓ MS . Rema Vishwanathan Suggested that the experience sharing by Visiting/Guest lecturers is not always achieving overall objectives, as each Visiting/Guest lecture need to connect with theoretical concepts.
- ✓ Dr. Rony Kurien discussed IQAC audit updates of various departments.
- Mr. Nitin Garg explained the background of IQAC audit.
- ✓ Dr. Anand Joshi suggested that ISME should strengthen examination process through digitalisation, including external examiners and external evaluation.
- ✓ Dr. Rony Kurien discussed the new programs from Bangalore University viz. BCom and MBA
- ✓ Dr. Rony Kurien discussed the Academic student's feedback on Faculty
- Mr. Nitin Garg explained the digitalization of feedback system.
- ✓ Dr. Shyamprasad discussed student performance in examination.

- ✓ Dr. Rony Kurien discussed regulation, attendance and other parameter (Fedena), digitalisation of student's attendance record, fee payment and other student's activities.
- ✓ Many Board members suggested that ISME should have ERP system
- ✓ Dr. Rony Kurien discussed the status of admissions for all the courses.
- Mr. Nitin Garg explained the conversion rate in admission, change in Skype interview process to face to face interview by senior faculties by visiting various locations and involvement of Alumni in the panel.
- ✓ Dr. Rony Kurien discussed about the possibilities of assistance from board members in connecting with top executives of various companies for industry engagement. He particularly mentioned TCS, Infosys, Cognizant and Wipro reaching out for recruitment.
- ✓ Ms. Pallavi suggested that ISME should have corporate mentor program through involvement in resume building, assisting in career development and helping in the interview process.
- ✓ Dr. Rony Kurien discussed the Placement opportunities, Corporate Training and other associations.
- ✓ Dr. Rony Kurien discussed the work done on international collaborations and Singapore study trip.
- ✓ Mr. Tanuj suggested that ISME should create a comfortable environment for students, encourage students to ask relevant questions, ask them to research on companies / country while they are visiting.
- ✓ Dr. Sudhakara suggested that ISME should tie up with various MOOC courses.
- Mr. Shyam Prasad suggested that ISME should have students counselling sessions from outsiders visiting to handle internal complaints and the need to report in the board meeting.
- ✓ Dr. Anand Joshi explained experiential learning through a 3 days' program (Ex: Village visit).
- Mr. K G Garg in his conclusive remarks mentioned that the Board meeting interaction brought a lot of points to drive the institution in future and thanked all the board members and staff/faculty for their participation.
- Mr. Shyam Prasad formally thanked on behalf of the board members and also appreciated the enthusiasm of all the members.

Policy and Approvals:

Ite m	Category	Item Description	Resolutions	Next Steps/Responsibilities
1	Committees/Rules & Regulations			* Suggested composition of IQAC members
2	Faculty /Staff appointment	* Approval of appointment of Faculty and Staff:	Approved	

3	Corrective/Preventi ve actions	* Action taken for Students attendance shortage	Approved	
4	Results of internal audits	* IQAC audit observation	Approved	
5	Budget	Discussion	_	-
6	Expenditure	Discussion	-	-
7	Admissions	* Review of admission criteria * Review admission records	Approved	-
8	Students Performance	* Students performance in examination	Approved	
9	Faculty Development/ Performance	* Review of Annual faculty and staff performance. *Approval to conduct one International conference	Approved	-
10	Student Affairs	* Proposed changes in student affairs Clubs: Communication, Literary Club, Entrepreneurship and CSR Labs: Marketing, HR, Finance and Analytics Committee: Cultural, Hostel, Admission and Placement Compulsory fitness program		
11	Stakeholders Meeting		-	* Suggested to have greater students involvement





Minutes Of Meeting

			Summary		
Meeting Topic	Governing Board Meeting: Proceedings of Governing Body Meeting held on 22- 10-2020				
Date :	22-10-2020	From:	02:00 pm	To:	05:00 pm
Location :	Online Zoom A	Meeting		Duration :	3 Hours

SI No.	Name	Profile	Category
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management
3.	Vivek Garg	Director, ISME	Management
4.	Tanuj Garg	Director, ISME	Management
5.	Pallavi Jain Garg	Director, ISME	Management
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member
7.	Kiran Kumar K V	Senior Coordinator	Faculty Member
8.	Dr.Rony Kurien	Dean, ISME	Dean, Senior Administrative Staff
9.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist
10.	Rema Viswanathan	Principal	Member Secretary
11.	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist
12.	Dr. Sudhakara H	Member of the Syndicate, No. 402, Indwin Ecstacy, Opp Church, G B Palya Main Road,	Nominated by the University



	Hongasandra, Bangalore -68	
13. Dr. Ashok D Hanjagi	Professor, Department of Geography, Bangalore University, Bangalore - 56	Nominated by the University

- Mr. Nitin Garg welcomed all participants and briefed the board members on the COVID situation and how ISME quickly adapted to the changes in Academics, Admission, Faculty work and administration.
- ✓ Dr Rony Kurien Dean called the meeting to order and formally welcomed all the participants to the meeting of the Governing Board.
- ✓ Dr. Rony Kurien discussed the agenda points and requested for approval of the previous Minutes of Meeting.
- ✓ Dr. Rony Kurien proposed the ratification of recruitment of the New Faculty and Non-Teaching staff. He also discussed the faculty exit during the last 6 months.
- ✓ Dr. Rony Kurien discussed on IQAC observations and also mentioned that due to COVID the IQAC audit scheduled for earlier meeting which was not conducted due to COVID.
- ✓ Dr. Rony Kurien discussed on NAAC –UG program accreditation in the near future.
- ✓ Dr. Rony Kurien discussed on new programs: B.Com approval from Bangalore University, integration of ACCA with the new B.Com course.
- Mr. Nitin Garg discussed on Faculty feedback, mechanism of data collection and mentioned that the overall feedback was good.
- Mr. Nitin Garg discussed on the added coverage in communication and quantitative skills. ISME took advice from Academicians and various industry professionals for these courses.
- ✓ Dr. Shyam Prasad discussed about the activities of other institutions, the impact of digital transformation, inclusion of many technical and human resources. He also emphasised that we need to understand the future job market scenario as job opportunities are diminishing and hence it is important to build resilience among students and promote Entrepreneurship. He also suggested that ISME should reduce the number of credits in the coming years, as AICTE/UGC also thinking in the same direction.
- ✓ Dr. Rony Kurien discussed the activities planned for the coming terms for Academics, Club activities, blended learning and how we have changed our teaching platform from Zoom to Microsoft teams and conducting exams on Exam.net.
- ✓ Mr. Nitin Garg explained that the overall methodology of teaching will be enhanced without diluting the curriculum.



- ✓ Mr. Chandramouli discussed the current scenario, student preparation, job opportunities, need for analysis of new norms, innovative remote working, improving productivity and new ways of working in the dynamic environment.
- ✓ Discussed on reduction of cost, new cyber security norms, and data security norms, impact on infrastructure and therefore the overall impact on the ecosystem.
- ✓ Dr. Anand Joshi suggested that ISME should analyse the list of new jobs through LinkedIn and other job portals.
- ✓ Dr. Rony Kurien discussed on Academic standards, introduction of YouTube videos, new initiative to build students resume, Certification programs, Challenging assignments in place of internship as mandated by AICTE and inculcate discipline and transformation through mentorship.
- Mr. Shivakumar discussed on operational issues, real challenges, value perceptions, rise of specialist vs rise of generalist, hence the importance to change the curriculum and align with industry expectations.
- ✓ He also suggested that ISME should start 3 to 6 months value added certification programs and more
 international partnerships.
- Mr. Vivek discussed the current fresher's mind, understand the current trends and introduce certification program in Analytics, and other emerging areas. He also suggested the need for an ongoing education curriculum for employability. He also stressed the need for an instructional design architect.
- Mr. Tanuj suggested targeting UG program is feasible. He explained that at Simplilearn there has been an increase in enquiries by 20% in the COVID period, but it has not translated into student admissions.
- Mr. Nitin Garg suggested the constitution of a small empowered committee to contribute to various points regarding curriculum upgrades, new programs and visibility of ISME.
- ✓ Dr. Rony Kurien discussed on BBA Academics, students performance of three batches and the future plans of bringing the BBA program into the main stream at ISME.
- ✓ Dr. Rony suggested that ISME should include policy formulation and COVID management.
- ✓ Mr. Rony Kurien discussed on the admission highlights, actions points and steps taken to increase
 admissions during the COVID time.
- ✓ Many board members including the Chairman deliberated on Zoom security, security issues and suggested ISME should use only Microsoft Teams, Google meet or any other secured platforms.
- Mr. Tanuj Garg suggested a plan of action to overcome problems in the short term, converting problems into opportunities, planning of online sessions, strengthening academics, quality of teaching and upgrading courses.



- Mr. Shivakumar suggested that ISME should broaden its vision, do a SWOT analysis, have an empowered leadership, capitalise existing resources, and ensure operational delivery and constitute an empowered committee to analyse and do a scenario planning.
- Mr. Chandramouli suggested on self-reliant management education for a Atmanirbhar Bharath, digital transformation, collaboration with other institutions and Faculty exchange program with colleges.
- Mr. Balachandar suggested that in future board meetings the updates should be of 20 minutes and use the remaining time to discuss 2 to 3 major themes. He also suggested that instead of a one person presenting, other team members should also be allowed to present their respective area of operations.
- Mr. K G Garg in his conclusive remarks mentioned that the Board meeting interaction brought out a lot of good suggestions particularly in this challenging times. He exhorted the faculty, staff and students to work hard to make most of the opportunities both for admissions and placements. He thank all the board members and the Faculty and Staff for their participation.

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Chairman-Governing Body

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Minutes Of Meeting

			Summary		
Meeting Topic	erning Body Meetii	ng held on 24-			
Date :	24-05-2021	From:	10:00 pm	To:	12:45 pm
Location :	Online Zoom N	Meeting		Duration :	2 Hours 45 Minutes

SI No.	Name	Profile	Category
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management
3.	Vivek Garg	Director, ISME	Management
4.	Tanuj Garg	Director, ISME	Management
5.	Pallavi Jain Garg	Director, ISME	Management
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member
7.	Dr. Nisha Thomas	Research Coordinator	Faculty Member
8.	Dr.Rony Kurien	Dean, ISME	Dean, Senior Administrative Staff
9.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist
10.	Rema Viswanathan	Principal	Member Secretary
11.	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist
12.	Dr. Sudhakara H	Member of the Syndicate, No. 402, Indwin Ecstacy, Opp Church, G B Palya Main Road,	Nominated by the University



	Hongasandra, Bangalore -68	
13. Dr. Ashok D Hanjagi	Professor, Department of Geography, Bangalore University, Bangalore - 56	Nominated by the University

- Mr. K G Garg, Chairman invited all the members and wished all members to have a good journey ahead.
- Mr. Nitin Garg briefed the members on the process of presentation; starting with highlights, statistics and future plan of action under each Head of activity and requested the Board members for their involvement.
- ✓ Dr Rony Kurien, Dean called the meeting to order and formally welcomed all the participants to the meeting of the Governing Board.
- ✓ Dr. Rony Kurien gave a brief introduction with a summary of activities, discussed the agenda points and requested for approval of the previous Minutes of Meeting.
- ✓ Dr. Rony Kurien discussed on approval of new programs: B.Com from Bangalore University.
- ✓ Prof. Rema V discussed UG Academics. In highlights she spoke about the 2 weeks Orientation program, LIC inspection of Bangalore University, Certificate Program, guest lectures and sending activity updates to parents. She also discussed the student performance and UG future plans for the next 6 months.
- Mr. Shyam Prasad discussed highlights of admission achievements and areas of improvements along with admission updates. He also discussed the future plan of webinars, efficiency improvement leading to better conversions, video testimonials, improved partner network and admission goals for various programs.
- ✓ Prof Rema gave an update on the new student activity structure for UG, digital mode of Club & Lab activities and competitions conducted. She also discussed on future plans for the next 6 months in continuing the various activities and inter collegiate event participations.
- ✓ Dr. Rony Kurien discussed on highlights of infrastructure management during COVID and the plan for two more floors to be added to the main building and building cabins in the Annex building.
- ✓ He also discussed about future plans for the institute in areas of Admission, Academics, Infrastructure, Research, Placement, External linkages and students activities.
- ✓ Mr. Nitin Garg mentioned that the new format helped in better presentation. He also discussed about venturing into an EdTech application based company.
- Mr. K G Garg requested the board members for their suggestions and inputs for the future development of the ISME.

- ✓ Dr. Anand Joshi appreciated the presentation flow and clarity of thought, professional approach in the presentation. Dr. Anand Joshi discussed on todays' admission market is not only based on marks alone, it is cumulative of entrance test, 10th,12th,graduation marks, group discussion and other selection performance. He appreciated the intellectual capital and diversity of knowledge. He suggested involvement in CSR through admission to underprivileged, inclusion of Academic experts in conducting IQAC audits, reaching Academic research to class room through application, industry oriented research. He suggested that ISME should give more emphasis on student's psychological safety during COVID and short term modules/certification from ACCA for UG students He also mentioned about adoption of digital technology for the future.
- Mr. Chandramouli appreciated the presentation and opportunity provided to all the heads. He also suggested implementation of digital transformation, experiential learning and setting up of incubation centres.
- ✓ Mr. Nitin Garg mentioned about E-Business program and its operations prepared in alignment with industry experts.
- ✓ Mr. Tanuj suggested the importance of accreditation to enhance the credibility, institutional development model, consolidation, to overcome future competition from foreign universities.
- ✓ Mr. Nitin Garg mentioned in the next 6 months ISME will focus on Singapore linkages and the subsequently other countries.
- ✓ Dr. Sudhakara appreciated all the Faculty and Staff. He suggested the need to improve the student's intellectual capacity through Club/Labs. Long term Global mentorship programs to enhance employability instead of one time webinar.
- Mr. Tanuj Garg suggested the need to implement different assessment processes and make student's assessment more continuous.
- ✓ Ms. Pallavi Jain appreciated the presentation and requested more engagement from all Faculty and Staff in all the activities for overall development.
- Mr. K G Garg in his conclusive remarks mentioned that the Board meeting interaction brought out a lot of good suggestions and thanked all the board members and the Faculty and Staff for their participation.
- ✓ Mr. Rony Kurien proposed vote of thanks to the Board members, Faculty and Staff for their participation.

K G Gay



Minutes Of Meeting

			Summary		
Meeting Topic	Governing Boo	ard Meeting:	Proceedings of Gov	erning Body Meetin	ng held on 20-
Date :	20-10-2021	From:	10:00 pm	To:	12:45 pm
Location :	Online Zoom I	Meeting		Duration :	2 Hours 45 Minutes

SI No.	Name	Profile	Category
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management
3.	Vivek Garg	Director, ISME	Management
4.	Tanuj Garg	Director, ISME	Management
5.	Pallavi Jain Garg	Director, ISME	Management
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member
7.	Dr. Nisha Thomas	Research Coordinator	Faculty Member
8.	Dr.Rony Kurien	Dean, ISME	Dean, Senior Administrative Staff
9.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist
10.	Rema Viswanathan	Principal	Member Secretary
11.	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist
12.	Dr. Sudhakara H	Member of the Syndicate, No. 402, Indwin Ecstacy, Opp Church, G B Palya Main Road,	Nominated by the University



	Hongasandra, Bangalore -68	
13. Dr. Ashok D Hanjagi	Professor, Department of Geography, Bangalore University, Bangalore - 56	Nominated by the University

- Mr. K G Garg, Chairman invited all the members and wished all members to have a good journey ahead.
- ✓ Mr. Nitin Garg briefed the members on the process of presentation; starting with highlights.
- ✓ Dr Rony Kurien, Dean called the meeting to order and formally welcomed all the participants to the meeting of the Governing Board.
- ✓ Dr. Rony Kurien gave a brief introduction with a summary of activities, discussed the agenda points and requested for approval of the previous Minutes of Meeting.
- ✓ Dr. Rony Kurien discussed on approval of new programs: B.Com from Bangalore University.
- ✓ Prof. Rema V discussed UG Academics and highlights.
- Mr. Shyam Prasad discussed highlights of admission achievements and areas of improvements along with admission updates
- ✓ Dr. Rony Kurien discussed on highlights of infrastructure management during COVID.
- ✓ He also discussed about future plans for the institute in areas of Admission, Academics, Infrastructure, Research, Placement, External linkages and students activities.
- ✓ Mr. K G Garg requested the board members for their suggestions and inputs for the future development
 of the ISME.
- ✓ Dr. Nisha Thomas suggested the need to implement different assessment processes and make student's assessment more continuous.
- ✓ Ms. Pallavi Jain appreciated the presentation and requested more engagement from all Faculty and Staff in all the activities for overall development.
- ✓ Mr. K G Garg in his conclusive remarks mentioned that the Board meeting interaction brought out a
 lot of good suggestions and thanked all the board members and the Faculty and Staff for their
 participation.
- ✓ Mr. Rony Kurien proposed vote of thanks to the Board members, Faculty and Staff for their participation.



Minutes Of Meeting

			Summary		
Meeting Topic	Governing Boo 05-2022	ard Meeting:	Proceedings of Gov	erning Body Meetir	ng held on 25-
Date :	25-05-2022	From:	10:00 Am	To:	12:40 pm
Location :	Online Zoom N	Meeting .		Duration :	2 Hours 40 Minutes

SI No.	Name	Profile	Category
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management
3.	Vivek Garg	Director, ISME	Management
4.	Tanuj Garg	Director, ISME	Management
5.	Pallavi Jain Garg	Director, ISME	Management
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member
7.	Dr. Nisha Thomas	Research Coordinator	Faculty Member
8.	Dr.Rony Kurien	Dean, ISME	Dean, Senior Administrative Staff
9.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist
10.	Rema Viswanathan	Principal	Member Secretary
11.	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist
12.	Dr.Susheela S N	Professor, Dept of Performing Art, Bangalore University	Nominated by the University



13. Dr. Sarvamangala	Chairperson, Department of Commerce, Bangalore University	University Representative
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Introduction to Board Meeting:

- ✓ Mr. Nitin Garg started with an introduction to the meeting
- ✓ Dr Rony Kurien, Dean called the meeting to order and formally welcomed all the participants to the meeting of the Governing Board.
- ✓ Dr. Rony Kurien gave a brief introduction with a summary of activities, discussed the agenda points and requested for approval of the previous Minutes of Meeting.
- ✓ Dr. Rony Kurien proposed the ratification of recruitment of the new Faculty and Non-Teaching staff. He also discussed the Staff exits during the last 6 months.

Internal Quality Assurance Committee:

- ✓ Prof Shyam discussed the IQAC internal Academic audit observations and Accreditation.
- ✓ Mr. K G Garg suggested that the presentation should be quickly finished so has to ensure more time
 for suggestions from the Board members.

UG Academics:

✓ Prof. Rema V discussed UG Academics. In highlights she spoke about NEP implementation, Governing council Meeting with Bangalore University members, Certificate Programs, Guest Lectures, Club activities, ACCA registration and other examination updates. She also discussed the student performance and UG future plans for the next 6 months of NEP implementation, NSS program and preparation to apply for NAAC Accreditation.

Students Affairs:

Ms. Rema Vishwanathan gave an update on the new student activities for UG which included Sports club, mentoring using Pickmytime.com, Club & Lab activities and competitions conducted. She also discussed on future plans for the next 6 months in continuing the various activities, strengthening students activity documentation, Yoga/ sports acivities and inter collegiate event participations.

Admissions:

Ms. Pallavi discussed highlights of admission achievements and areas of improvements along with admission updates. He also discussed the future plan of tapping local schools, efficiency improvement leading to better conversions, improved partner network and admission goals for various programs.

Infrastructure:



Mr. Krishnan Iyer was invited to discuss on highlights of infrastructure management during COVID and the plan for construction of two more floors to the main building and usage of meters to reduce the wastage of Water.

Institutional Future Plans:

- ✓ Dr. Rony Kurien discussed about future plans for the institute in areas of Tier1 company tie ups, visibility of ISME among peer group institutes.,
- ✓ Board members Suggestions and inputs
 - ✓ Prof. Rema V clarified that the feedback was for visiting faculty and the same will be rectified.
 - ✓ Mr. Nitin Garg raised concern on UG 2nd year students discipline issues and challenges and the various method to ensure students align with institution code of conduct.
 - ✓ K G Garg suggested Mr. Nitin Garg to discuss with Mr. Krishna Kumar separately to discuss possible collaboration.
 - Mr. Chandramouli suggested that ISME should use various online tools to engage the students through online mode, Faculty as a resource to various Public/ Private organisation which can lead to consultancy and up skilling Alumni through short term courses and Executive certification in the new age areas.
 - Mr. Vivek Garg suggested that ISME should invest more in placement, upskilling as per industry specification, determine online strategy, and create Vision 2025 and Vision 2030 document for ISME in alignment with online education and by leveraging existing strategies.
 - ✓ Mr. K G Garg suggested that ISME should prepare a strategic plan and present it in the next meeting.
 - ✓ Dr. Rony Kurien discussed about the involvement of various board members in ISME activities.

Closing remarks and Vote of Thanks

- ✓ Dr. Rony Kurien proposed a vote of thanks to the Board members, Faculty and Staff for their participation.
- ✓ Mr. Nitin Garg thanked all the Board members, Faculty and Staff for their support.

✓ K G Garg proposed final remarks and thanked all the participants.





Minutes Of Meeting

		5	Summary		
Meeting Topic	Governing Boo 26/10/2022	ard Meeting: P	roceedings of Gov	erning Body Meetin	ng held on
Date :	26/10/2022	From:	10:30 Am	To:	1:00 pm
Location :	ISME Campus	- Board Room		Duration :	2 Hours 30 Minutes

SI No.	Name	Profile	Category
1.	K G Garg	Founder & Chairman, NVT Trust	Chairman and Signing Authority - Management
2.	Nitin Garg	Director, ISME	Co-Chairman and Signing Authority - Management
3.	Vivek Garg	Director, ISME	Management
4.	Tanuj Garg	Director, ISME	Management
5.	Pallavi Jain Garg	Director, ISME	Management
6.	Dr. S Shyam Prasad	Professor, ISME	Faculty Member
7.	Dr. Nisha Thomas	Research Coordinator	Faculty Member
8.	Dr.Rony Kurien	Dean, ISME	Dean, Senior Administrative Staff
9.	A N Chandramouli	Board Member – Starragheckert & CEO ANCM Management Consulting	Industrialist
10.	Rema Viswanathan	Principal	Member Secretary
11.	Dr. Anand K Joshi	Ex-Founder Vice Chancellor, CMR University	Educationist
12.	Dr.Susheela S N	Professor, Dept of Performing Art, Bangalore University	Nominated by the University



13. Dr. Sarvamangala	Chairperson, Department of Commerce, Bangalore University	University Representative
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Introduction to Board Meeting:

- Mr. Nitin Garg started with an introduction to the meeting
- ✓ Dr Rony Kurien, Dean called the meeting to order and formally welcomed all the participants to the meeting of the Governing Board.
- ✓ Dr. Rony Kurien gave a brief introduction with a summary of activities, discussed the agenda points and requested for approval of the previous Minutes of Meeting.

Internal Quality Assurance Committee:

✓ Dr. Shayam gave a summary of IQAC internal Academic audit observations and Accreditation.

UG Academics:

Prof. Rema V discussed UG Academics. In the highlights she spoke about BU exam centre, Governing Council Meeting with Bangalore University members, Feedback and conduct of Certificate Programs. She also discussed the students' performance and UG future plans for the next 6 months on Discipline, NAAC preparation and involvement of Faculty in BU activities.

Infrastructure:

Mr. Krishnan Iyer was Invited to discuss on highlights of infrastructure; completion of one additional floor in the hostel, additional lifts, state of the art new auditorium, and future plans for next 6 months.

Institutional Future Plans:

✓ Dr. Rony Kurien discussed about future plans for the institute in areas Academic tie ups and Singapore trip

✓ Board members - Suggestions and inputs

- (a) Mr. Chandramouli mentioned that the point discussed in previous board meeting were not addressed in the area of Horizontal programs in construction, environmental sustainability. (b) He also mentioned that the placement in electrical mobility industry, use of Whitefield ISME office space for various industry training and short term program. (c) He suggested need to have to enhance international joint venture with international university, (d) He suggested more clearly defined presentation with respect to Placement. (e) He also asked to send details of conference and HR analytics details for communicating to known contact. (f) Mr. Chandramouli suggested that the Faculty retention and concept of Faculty retention, Growth plan and retention plan should be given more importance
- √ (a) Dr. Anand Joshi suggested to include multi-disciplinary subjects, market driven practical oriented knowledge, non-academic certificates, assessment pattern improvement and setting up of Skill



Campus in association with NSDC, (b) He suggested that ISME should introspect last 1-year decision, enhance accreditation process and Board of study should analyse the learning process: 1/3 concept and theory, 1/3 application and 1/3 case study based learning along with self-learning methodology.

- (c) He mentioned that ISME should develop technology policy to manage Governance/students support/Classroom management, implementation of Academic bank and various associations with foreign universities. Work towards degree awarding status, also work towards University.
- Mr. Tanuj Garg suggested to improve UG program to next level through digital and foreign university tie ups. (c) He also suggested that ISME should build strategy towards next step; Whether ISME go digital, becoming University or degree granting institutions.
- ✓ Mr. Vivek Garg suggested that ISME should send the summary of presentation in advance, future plan of NAAC through a clear Roadmap.
- ✓ Mr. K G Garg spoke about competition and survival. He mentioned to become a great institution.

 What is the support and plan for the next 10 to 20 years?

Closing remarks and Vote of Thanks

- ✓ Dr. Rony Kurien proposed a vote of thanks to the Board members, Faculty and Staff for their participation.
- ✓ Mr. Nitin Garg thanked all the Board members, Faculty and Staff for their support.
- ✓ K G Garg proposed final remarks and thanked all the participants and also seeking input from all Board members for long term sustainability/survival plan.