



INTERNATIONAL SCHOOL OF MANAGEMENT EXCELLENCE

Cost of Application Kit: Rs. 200/-

Processing Fees to be submitted along with the Application Form: Rs. 1000/-

APPLICATION FORM

Please complete this form in full by printing clearly in black or blue ink. If additional space is required, attach a separate sheet, indicating the section number that it refers to.

Return the form in hard copy to **ISME Admission Office:**

International School of Management Excellence
Sy no 88, Chembanahalli,, Near Dommasandra Circle,
Sarjapur Road, Bengaluru, Karnataka 562125
TEL: (0) 88806 12345
E-MAIL: admissions@isme.in

If you send your application by email, please send the hard copy with all the other supporting documents as well. Your application should reach ISME by the deadline given in the course announcement. Applications that are not received in hard copy or that are incomplete will not be considered.

Clip or staple two photos of this size (do not glue). Please print your name in block letters on the reverse of each photo

PROGRAMS

I am applying for admission to the (Check the appropriate option)

Master Degree Programme

- Two year full time PGDM (AICTE)
Marketing/ Finance/ HR
- Two Year full Time PGDM (AICTE)
Business Analytics

Executive Degree Programme

- 18 Months Weekend Executive PGDM programme (Bangalore University)
 - Marketing / HR / Business Administration
 - Service Operations Management

Bachelor Degree Programme

- Three year full time BBA (Bangalore University)+ International Internship

1. Personal Information (as per 10th standard certificate)

Title FIRST NAME MIDDLE NAME LAST NAME NATIONALITY M or F

DATE OF BIRTH: DAY MONTH YEAR MARITAL STATUS

RELIGION / CATEGORY (GENERAL/SC/ST/OBC/OTHERS) IS PHYSICALLY HANDICAPPED (YES/NO), IF YES, GIVE DETAILS

2. Mailing Address

City _____

State _____ Pin _____

(STD Code) Tel No _____

Mobile: _____

E-mail ID : _____

Skype ID : _____

STUDENT'S ADHAR CARD NUMBER : _____

Permanent Address

City _____

State _____ Pin _____

(STD Code) Tel No _____

Mobile: _____

Alternate E-mail ID : _____

Skype ID _____

3. Family Background

Father's Name: _____

Mother's Name: _____

Parent's / Guardian's Name: Mr. / Ms. _____

Relationship with the Applicant: _____

Qualifications: _____

Occupation: Service / Own / Business / Professional / Others _____ (Specify)

Designation: . _____ Organization _____

4. Aptitude Test Scores (ONLY FOR PG APPLICANTS)

(CAT / XAT / GMAT / CMAT / MAT)

Score: _____ Application No.: _____ Date: _____ Center: _____

If you do not have any of the above scores, you can participate in 'ISME Entrance Exam'. Please contact the ISME admission office for details.

5. Work Experience (if any) (ONLY FOR PG APPLICANTS)

Organization	Designation	Full Time	Part Time	Date		Monthly Salary	Reasons for Leaving
				From	To		

6. Academic Record

List all colleges and universities you have attended. You must provide a copy of an official transcript / marks card from each school or college listed.

Qualification	Year From - to	Name of School, Board, College, University & Place	Major Subjects	Medium of Instruction	Total Marks Obtained	Max Marks	% of Marks (Aggregate)
X Std							
XII Std / PUC							
Degree (Tick one) B.A / B.Sc/ B.Com/ B.Tech/ BCA Others- (Specify) (Only for PG applicants)							50% is minimum requirement
P.G. Degree							
Other Courses (Specify, minimum 1 year)							

7. Awards, Scholarships, Achievements & Hobbies

Be specific and include evidences where applicable.

Level	Academics	Sports/ Games	NCC, NSS	Cultural Events	Professional, Community & Charity
School Level					
College Level					
University/ State Level					
Hobbies					

8. Personal Statement

Explain why you are applying for this course, what you hope to learn from it, and how it will benefit your professional development or / and your organization (Limit: 1 page).

9. Additional Essay

Is there anything additional that you think we should know as we evaluate your application? Note: If you believe that the application and your resume represent you fairly, you should not feel obligated to answer this question. This essay is intended to provide a place for you to add information that you think is important but is not covered in the application (Limit: 1 page).

10. Student Accommodation

Do you need a hostel accommodation?

YES NO

11. Other Programs

Have you applied to or do you plan to apply to other graduate / management schools? If so, please name them.

12. Finance

How would you finance your studies at ISME? Self / Family / Employer / Loan / Other Sources

13. Candidate's Statement

I certify that all of the information included in my application is true, complete and accurate. I understand that all components of my application are subject to verification and I give my permission for any person or entity to provide ISME or its duly authorized agent with information relevant to such verification. If ISME determines that I have omitted or in any way misrepresented any facts, I may be subject to disciplinary action, up to and including expulsion from ISME. Disputes of any kind during the admission process or the course/program are subject to the jurisdiction of Bangalore courts only. I understand that all components of my application become the property of ISME and that they will not be returned to me or duplicated for me. I understand that the application fee is not refundable. I also declare that, to the best of my knowledge, my health allows me to undertake the proposed study program.

CANDIDATE'S SIGNATURE

DATE

14. Application Form Fee

The application kit can be purchased from a center at a cost of Rs. 200/-. In case you have purchased this application kit from a center, please complete this information:

Purchased from Center: _____ for an amount of Rs. 200/- _____
(Stamp of Center)

Processing Fees along with the application form is Rs. 1000/-. Enclose along with your completed application form, a non-refundable processing fee of Rs. 1000/- in the form of a crossed demand draft in favor of "International School of Management Excellence", payable at Bangalore.

DD No. _____ Amount: _____ Date: _____ Bank _____

Check List

Along with the completed application please ensure to include the following:

- 1) Resume
- 2) Two photographs (color and not more than six months old)
- 3) Photocopy of your aptitude test score card - CAT / XAT / GMAT / Other (MAT / CMAT / GRE) (For PG Applicants only)
- 4) Photocopies of all degrees, diplomas from colleges / universities and marks or grades obtained.
Those appearing for final exam must send marks card of the last examination appeared (refer section 6)
- 5) Evidences for awards, scholarships, achievement and hobbies (refer section 7)
- 6) Work Experience Certificate & Proof of Salary (refer section 5)
- 7) Personal Statement (refer section 8)
- 8) Additional Essay (refer section 9 – optional)
- 9) A letter of sponsorship in case of company sponsored candidate
- 10) Migration Certificate
- 11) A non-refundable application processing fee of Rs. 1000/- (refer section 14)